

## Casement Cleaning, Operating and Maintenance

### Easy To Open/Easy To Close

To open the Oxford Casement Window, first flip up the double security Locks 1. In most casements the locks work in tandem - by flipping up the bottom one, the top will also flip up. Then simply rotate the operator until the sash is opened to the desired position 2. NEVER operate with the security lock(s) engaged. Window will open a full 90° for easy cleaning.







To Close rotate the operator until the sash gently contacts the casement frame. Then flip down the security locks to fully seal the operating sash 3. The security lock(s) fully seal the operating sash.

DO NOT OVER-TIGHTEN THE SASH WITH THE OPERATOR CRANK. THIS MAY RESULT IN DAMAGE TO THE CLOSURE MECHANISM.

#### **Screens Add To Security**

Each casement window features a non-corroding extruded aluminum screen frame with fiberglass memory screen that removes easily for cleaning. Simply disengage the four screen locks and remove by pulling in towards you 4. To replace set in place and reengage the locks.



Clean the glass in your Oxford Casement Window with any glass cleaner, or simply use plain water. The vinyl of your window will require routine cleaning. Use a mild detergent for light soil. For heavily soiled areas, using a cleaner with a mild abrasive is suggested. (DO NOT USE THE MILD ABRASIVE CLEANER ON THE GLASS.)





#### **Casement Routine Maintenance**

Important Note: Periodically clean any debris build-up off the sill track. The operating sash must be in the open position to perform this cleaning. Inspect the weepholes on the outside of the window to see be sure they are not clogged. If this maintenance is not done, water leakage may occur. In addition, failure to perform this maintenance could void your warranty.



# **AWNING Cleaning, Operating and Maintenance**

### Easy To Open/Easy To Close

To open the Oxford Awning Window, first flip up both security locks 1 & 2. (Note: These security locks fully seal the operating sash when in the lock position.) NEVER operate with the security locks engaged. DO NOT over-tighten, the sash with the operator crank, this may damage the closure mechanism.



Then rotate the operator counter clockwise 3 until the sash is opened to the desired ventilating position.



**To Close**: Rotate the operator clockwise until the sash gently contacts the awning frame. Then flip down both security locks to fully seal the operating sash.

### **Screens Add To Security**

Each awning window features a non-corroding extruded aluminum frame with fiberglass memory screen that removes easily. Simply disengage the screen locks, 4 & 5 and pull in towards you to remove and clean. Replace and engage locks into frame.



### **Cleaning To Maintain Good Looks**

Clean the glass in your awning window with any glass cleaner, or simply use plain water. The vinyl of your window will require routine cleaning. Use a mild detergent for light soil. For heavily soiled areas, using a cleaner with a mild abrasive is suggested. (DO NOT USE ON THE GLASS.)

## **Awning Routine Maintenance**

Important Note: Periodically clean any debris build-up off the sill track. The operating sash must be in the open position to perform this cleaning. Inspect the weep-holes on the outside of the window and carefully remove any existing debris buildup. If this maintenance is not done, water leakage may occur. In addition, failure to perform this maintenance could void your warranty.